

**Parma Early Childhood PTA-Parma Cluster  
Informal Summer Board Meeting  
August 18, 2009**

The meeting was called to order at 7:24 p.m. at Denny's, Day Dr., Parma

The Pledge of Allegiance was said by all in attendance.

A Quorum of at least 15 was present.

**Introduction:** President, Christy Krnac welcomed all members and had each of us go around to introduce ourselves and let everyone know our role this year with the group. Once introductions were complete we played a game to get to know each other a little bit better.

**Treasurer's Report:** Balance brought forward is: \$8,068.92. There was \$522.70 of disbursement with a balance of \$7,546.22.

**President's Report:** President, Christy Krnac handed a folder to each board member with necessary handouts for the upcoming year. Such as Proposed Amended Budget report, updated member roster, check voucher slip, etc.

**Officer's Reports:**

**1st. Vice President-Lynne Morella-**Some ideas for programs in the upcoming year. September-game, talking, getting to know each other and possible new members, October-Lori Long, discussing the balance for family work and time, November-Vendor's night, December-Holiday dinner, January, February, March, Lifeworks, Marriage Encounter, Children's nutrition, April-Coupon Mommy, and May-Installation dinner.

**2nd. Vice President-Carrie Baumgartner-**New fundraising ideas this year, scratch card. Scratch two circles to give small flat donation and receive sheet of coupons. Two people a day for thirteen days and card will be complete. Fall resale will be held October 10 at Valley Forge high school from 8 a.m. to 1 p.m. There will flyers and pamphlets to help pass out, also a sign up sheet for tables and help before and after event. If you purchase a table at the resale, member cost is \$20 a table full amount goes towards requirement. Wing Ding will be held at Johnny Malloy's at Parmatown Mall November 7. Tickets are \$20 each include wings, pizza, pop, beer, and well liquor. Members who sell wing ding tickets will either get \$8 or \$10 towards requirement. Kids Stuff books will be here by next meeting, the books are instead of Entertainment books and the cost is \$25 each. Members who sell Kids Stuff books get \$12.50 towards requirement.

**3rd. Vice President-Jenn Davis-**Jenn will have a calendar with all events on website. Possible Cav's game on a Friday or Saturday in February or March. Possible to get five kids on the court receive five signd balls, an option to purchase a hat, face painting, for \$18 per person. Brown's game October 4th. \$34 a ticket. Possible Lake Erie Monsters game. Members from last year eligible for Circus tickets they are free to member's children and one adult, each additional adult ticket costs \$14, must bring the money at our first meeting if attending. Any information including parties, or parents night out please pass along to Jenn and she will add it to the calendar. Jenn is looking to form a mini party committee and outing committee to assist her in upcoming events. School parties which include gym time, crafts, snacks, movies, letting off steam, are booked once a month from September to May please check calendar on website for dates.

**Treasurer-Carrie Boyert-**All reimbursements will be made at the meetings. Check vouchers must be filled out completely with attached receipts to receive reimbursement. All checks now require two signatures.

**Recording Secretary-Missy Malachin-**Each meeting Missy will supply a sign in sheet to mark present

for meetings and also track volunteer hours. Service hours such as outings, meeting, travel etc., Legislative hours such as writing legislators, and Ways and Means hours such as anything to do with fundraising. The President needs to submit our volunteer hours at Parma Council monthly meetings. This is the way they track the eligibility of the units nonprofit status. Received three volunteers to read and approve minutes at our next meeting.

**Corresponding Secretary-Maria Sivertson**-Any requests for letter and cards to be sent out please give to Maria. Sunshine will no longer send any cards out. Everything will go through Corresponding. Thus far there have been 500 letter already sent out requesting donations.

**Membership-Kim Tomblin**-As of August 18th there are 31 members and 1 associate members who have turned in paperwork and dues. An associate member receives no discounts, or benefits, and has different requirements. Will receive all information. New this year a member incentive. If a member recruits a person to join, they should mention your name and receive \$1 for each on a white card for PTA monies to be used for outings. For marketing purposes you can purchase a magnet bumper sticker for \$2 each. There will be trifold flyers in stands placed in physician offices such as pediatric and OB/GYN. Flyers have also been placed in Eagle's Nest at Giant Eagle, Libraries, and daycares. There are business cards if you would like to take some and pass out to people you speak with and possibly recruit. Stearn's Farm will be held on September 12 and 13 from 12-4 p.m. It is there Farm City Days and there will be an Ice Cream Social. PECPTA will be there to talk to possible new members and there will be an easy quick craft provided for the children. Please talk to Kim if you can help volunteer at this event for 1-2 hour intervals.

**Council Delegates-Gaby Albert, Shelly Dietz, and Aimee Simon(alternate)**-Council Delegates will attend one meeting a month with Parma Council. They will not need to give report to Council but will report information from that meeting to our group. The first meeting is August 19. There will be a canister going around to collect loose change for the scholarship fund for Parma Council.

#### **Standing Committee Reports:**

**Auditor-Joe Terry**-Three audits will be conducted throughout the year with the help of 2 or more people each time.

**Blood Bank-Dorian Lansky**-Will get together a list in the area.

**Bulletins/Newsletter-Vicki Kerner**-Please send submissions for newsletter two weeks prior such as the first Tuesday of the month to allow enough for preparation.

**Community Service Projects/Outings-Dorian Lansky and Jenn Davis**-Beginning in August we will be collecting coats for kids, Dorian is attending a meeting in the next week to find out what kind of coats are they looking for. Finding ways to help with collections for domestic violence centers, temporary shelters, and help with animals. Will begin collecting pop can tabs for Ronald McDonald house. Possibly doing an Angel tree and pick a family or child to provide their listed items needed. Also, again will do decorations for the fire houses.

**Fall Party-Sabrina McQuerry and Denise Franks**-The fall party will be held on October 23 from 6-10 p.m. at the Shiloh Cafeteria.

**Geraniums, Health, Welfare, and Safety-Gaby Albert**-2009 Geranium Drive only collected \$65 and did not increase in the amount of orders. Regarding health, welfare, and safety, Gaby will send out e-mails regarding any new information and recall information as well.

**Hospitality-Megan Mace**-Christy spoke on Megan's behalf to ask for volunteers at our first meeting for the buddy system. Take some time to show new members and possible new members around. Megan will be taking pictures for the directory or if you prefer please e-mail her a picture.

**Historian-Christy Krnac**-Will be posting on our web page a blog of what our group has done.

**Inventory-Colleen Bell**-Any items you have that belong to PTA please send the list to Colleen so she can update the spreadsheet. Any committee that may need something can borrow from the inventory. May get the list added to the web page.

**June picnic-Michelle Finkle**-nothing to report.

**Labels/Coupons-Beth Baszuk**-Will be collecting any coupons you do not need. If there is anything you need in bulk please see Beth about how to get it she may have coupons you'll need. Also, collecting Box Tops, if you bring a box top to the meeting your name will be entered into a raffle.

**Legislation/Bylaws-Colleen Bell**-Bylaws need to be updated. A committee will work on these and present them at the September meeting and we will vote on them at our October meeting. E-mails we receive from National and State PTA regarding action letters. Just click on it, there is a template already and the letter will get sent. You receive 5 points for every letter you send to advocacy.

**Nutrition-Carrie Burline**-Information and recipes.

**Parent's Night Out-Aimee Simon**-The first night out will be August 28 at 7 p.m. at Coreleone's, will need a final count by Wednesday prior. September-Wine tasting, October-Chipotle, November-Coupon Class, December-band Double Shot at Parma Tavern. Michael Baumgartner will be working on planning some Dad's night out.

**President's Book-Jenn Davis**-Please send any pictures from outings, parties, etc.

**Refreshments-Shelly Dietz**-September meeting refreshments will be provided by executive committee. Theme will be Opening Day there is a sign up sheet.

**Spring Party-Jennifer Messina and Missy Malachin**-Theme may be baseball, opening day.

**Sunshine-Colleen Burdine**-Will provide gift cards and dinners to families who have babies.

**Website-Jenn Davis**-Would like pictures to be added for officers. Making it more user friendly and also set up a social network for our group that is safe.

**Winter Party-Kristen Sullivan and Lynne Morella**-Theme may be Polar Express, in early December.

Meeting was adjourned at 9:05 p.m.

Missy Malachin, Recording Secretary

Minutes read and approved by:

\_\_\_\_\_ - Date: \_\_\_\_\_ -

\_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_