

**Parma Early Childhood PTA-Parma Cluster
September-General Board Meeting
October 20, 2009**

The meeting was called to order at 7:22 p.m. at Shiloh Middle School.

The Pledge of Allegiance was by all in attendance.

A Quorum of at least 15 was present. 52 people were at the meeting.

Tim Kimmick from Gordon's Food Service spoke to us about a fundraising program they offer called Fun Fun. You can sign up to join with the group. You can receive \$10 off every \$50 spent. There will be a \$10 off coupon for group. Group can earn 10% per month. They also offer a pie/cookie dough fundraiser which is an earning of \$4 per item. They do candy which earns 50%. They can also sell bottled waters with logos on them. Many different ideas for fundraising if interested.

The speaker for the evening was Lori Long discussing Finding Family Friendly Work. She discussed five strategies to find family friendly work positions. She does have a website to check out at www.familyfriendlywork.net.

Inspiration: The inspiration was read by Lynne Morella -"While I Lay Awake in Bed"

Treasurer's Report: Balance brought forward is: \$6,967.20 There was \$4,097.15 of disbursement with a balance of \$9,013.80

President's report: President, Christy Krnac welcomed all members. Wanted to make sure everyone is aware of District 12 Conference on 10/29/09 in Fairview Park. It is \$20 per person for those interested. Thanked everyone for the great fall resale, including all those that volunteered. The Fall resale exceeded our goal by over \$1000. Legislative advocacy in order to be recognized at National PTA must earn 150 points. The PTA action letters, for every letter you send is worth 5 points.

Officer's Reports:

1st. Vice President-Lynne Morella-November meeting is our Vendor's night. Sign up sheet at the table tonight. There is no cost for the table, just asking to have an item donated to raffle off. It will begin at 6:45 to shop until 7:45 then to begin our regular meeting. Anyone can come and start their Christmas shopping. December will be the Holiday dinner. A location will be determined, must be signed up no later than the November meeting if attending.

2nd. Vice President-Carrie Baumgartner-New fundraising ideas this year, scratch card. Scratch two circles to give small flat donation and receive sheet of coupons. Two people a day for thirteen days and card will be complete. Can share the books with other members just keep track of what amount you sold for requirement. Wing Ding will be held at Johnny Malloy's at Parmatown Mall November 7. Tickets are \$20 each include wings, pizza, pop, beer, and well liquor. Members who sell wing ding tickets will either get \$8 or \$10 towards requirement. Our goal for the wing ding is to sell 150 tickets. Kids Stuff books will be here by next meeting, the books are instead of Entertainment books and the cost is \$25 each. Members who sell Kids Stuff books get \$12.50 towards requirement. Kim Tomblin will be in charge of the Original Works this year. Make great Christmas gifts from children's art work. Original Works must be to Kim within the next day or two so they will be finished in time for Christmas. The fall resale raised \$3500, raised over goal.

3rd. Vice President-Jenn Davis-PTA monies goes as this. Blue cards were for last year's members. If you did not receive a card please see Jenn. Must be at the meeting to use the card and receive the benefit of the cards. Red cards are for this year and they have \$20.00 on them to start with. The pink cards are no longer able to be used. Very important, please everyone needs to be on time. Most outings can only be started as a group. Please email or call Jenn's cell phone if you're going to be late.

Please fill out the specific individual outing you wish to attend along with the outings sheet filled out with money due. Can sign up for the Cav's game until the December 20th. meeting. Outing dates have been scheduled out to May so if you could please check with Jenn if scheduling a party or night out so nothing gets double booked. Upcoming plans include Pump It Up over Christmas break and Toys R Us shopping night for group on a Sunday after closing.

Treasurer-Carrie Boyert-Reimbursement now requires (2) signatures on every check. Everything will be done at the meetings. In order to receive reimbursement vouchers must be completely filled out. You will need a tax exempt form prior to purchases. Tax will not be reimbursed. Charter One does a \$20.00 bank fee for bounced checks on top of the amount. Please give all information directly to Carrie.

Recording Secretary-Missy Malachin-Each meeting Missy will supply a sign in sheet to mark present for meetings and also track vounteer hours. Service hours such as outings, meeting, travel etc., Legislative hours such as writing legislators, and Ways and Means hours such as anything to do with fundraising. The President needs to submit our volunteer hours at Parma Council monthly meetings. This is the way they track the eligibility of the units nonprofit status. Received three volunteers to read and approve minutes at our next meeting. The minutes will be posted on the website to view but will not have signed and approved until the next meeting.

Corresponding Secretary-Maria Sivertson-Maria will send out all thank you notes for donations, as well as birthday cards, sympathy, get well, etc. Please let her know if you need a note sent out.

Membership-Kim Tomblin-The first meeting was busy trying to make sure all 90 members this year had everything they needed. Things will begin to calm down and we'll all have a chance to get to know each other. The PTA cards have incorrect dates on them, however the system is correct, they just automatically printed incorrectly. Please make sure to give any new registration forms to Kim. The bumper magnets for advertising are still available if interested.

Council Delegates-Gaby Albert, Shelly Dietz, and Aimee Simon(alternate)-Shelly explained some upcoming events put on by Parma Council for Parma Back the Schools Committee. Wednesday, October 21, Friendly's on York Rd. from 5-8 p.m. 10-15% of bill gets donated to Back to Schools. March 10, from 3-7 p.m. -pierogi dinner at Valley Forge. Also, June 18 there will be a golf outing.

Standing Committee Reports:

Auditor-Joe Terry-Will need one more volunteer for the upcoming audit. The members will be Beth Baszuk, Shelley Dietz, and Colleen Burdine.

Bulletins/Newsletter-Vicki Kerner-Due date for next newsletter is 11/3. Please try to keep it to half a page if possible.

Community Service Projects-Dorian Lansky-Thanked everyone for learning about the different organizations. Anything contributed makes a difference. If there are organizations or services you're interested in please let Dorian know. Wants everyone to like what we're are doing for Community Service. Will send out a survey getting info from members on their interests. Around Valentine's Day would like to get group together to make cards for the troops. Will have an Angel tree, adopt a family. Can choose an item on the tree or make a flat donation. Please call or email Dorian with any suggestions you have for community service.

Fall Party-Sabrina McQuerry and Denise Franks-The party will be 10/23 from 6-9 p.m. at Hillside. There is a sign up sheet going around. There will be pizza, salad, and an email went out what to bring in alphabetical order. There will be music, family pictures, cornhole, and raffles.

Hospitality-Megan Mace-Megan is working on the Photo Directory. You can submit a single or family picture for your photo. The new member social will be 11/13 at Alfonso's at 7 p.m.

Historian-Christy Krnac-Will be posting on our web page a blog of what our group has done.

Inventory, Education, Legislation/Bylaws-Colleen Bell-Resources regarding education check out www.familyeducation.com for parents and children. Includes (5) things to ensure success in school. The tip for this month is for considering preschool for 3 and 4 year olds is early November. This is the time to visit open houses, find out about enrollment and visiting schools. Inventory, please add all items or e-mail Colleen with any PTA items you have.

Labels/Coupons-Beth Baszuk-Beth will collect Box Tops and coupons at each meeting. Every (5) Box Tops you bring in will get you a raffle ticket for a small prize each month. If any committee is buying something and you need coupons for a specific item please let me know and I will see if I have it. I usually have 15-20 of each weekly coupons inserts. Please send me an e-mail with the subject "coupon deals" if you want to receive updates from me on good coupon deals.

Nutrition-Carrie Burline-Carrie will e-mail 2-3 recipes each month.

Mom's Night Out-Aimee Simon-November 12-wine bar, wine tasting, 87 West Wine Bar at 287 Crocker Park Blvd. Westlake, OH 44145 440-250-2334. December, Double Shot band at Parma Tavern 12/19 at 9:30 p.m.. Details to follow soon. Please let Aimee know of any suggestions.

Playgroups-Christie Walkem-Christie spoke about how important play is for children. Sign up sheets will be available please list all information to group everyone together accordingly ie.. ages, available days and times. Please be sure to sign up if interested.

President's Book/Website-Jenn Davis-Please send Jenn any pictures from outings, parties, etc for the president's book. Jenn is updating the website to include a calendar of events, minutes from the meetings, outings, etc. Please let Jenn know if you have any ideas for improving the website.

Refreshments-Shelly Dietz-Every member is required to provide a refreshment at one meeting. There is a sign up book on the refreshment table.

Sunshine-Colleen Burdine-A \$25 gift card will be provided for any members when new babies arrive. Also, gifts for siblings and members can sign up to help cook a dinner for the family. Please sign up if you're expecting and include the due date.

Winter Party-Kristen Sullivan and Lynne Morella-The party will be 12/5 at Valley Forge High School from 11 a.m.-2 p.m., the theme will be Polar Express. Please sign up if you would like to be on the committee.

New Business-The budget was adopted. There was a motion move to discuss the bylaws and not reread revisions. Motion was seconded and carried by group. The bylaws are being submitted as a complete revision. Motion moved to approve bylaws as it stands, the motion was seconded and carried by group. The bylaws are adopted. Parma PTA is asking for help to support the Parma School Levy as a group. Motion moved to support Levy 108, motion was seconded and carried by group, resolution adopted.

Meeting was adjourned at 9:26 p.m.

Missy Malachin, Recording Secretary

These minutes have not yet been read and approved