

**Parma Early Childhood PTA-Parma Cluster
Planning & Budget Meeting-Executive Committee
July 20, 2009**

The meeting was called to order at 7:30 p.m. at Panera Bread, Broadview Rd., Seven Hills, OH

President's Report: President, Christy Krnac gave everyone a copy of the standing rules for review. She will make any necessary changes and we will all review and adopt at our September meeting. She also announced there is a new District 12 advisor, Susan Hans. Susan will conduct a meeting each month for the District. Christy began the budget planning with the group. We lowered the proposed amount for the Kids Stuff books fundraiser from \$500 to \$400. We increased 1st Vice President Programs budget from \$300 to \$400. Corresponding Secretary increased budget from \$300 to \$700. Membership budget increased from \$150 to \$500. Lastly, we added a committee for Community Service, care package for service units, blood bank, etc. Budget was suggested at \$50 for Community Service. Christy will correct any changes made to the proposed amended budget for 2009-2010.

Treasurer's Report: Balance brought forward is:\$7,174.26. See attached for proposed 2009-2010 budget.

Officer's reports:

1st. Vice President-Lynne Morella-Many ideas for programs but nothing officially lined up yet.

2nd. Vice President-Carrie Baumgartner-Wing Ding possibly for November 7th. Fall Resale possibly October 10th or 17th depending on location availability. Will be delegating persons who are willing to help with Kids Stuff books, meal nights, and Original Works fundraisers. Kids Stuff books can be ordered by August 14th. Will be starting an e-mail request for donations for raffle baskets for upcoming events.

3rd. Vice President-Jenn Davis-nothing new at this time.

Treasurer-Carrie Boyert-All checks must be signed by 2 persons. Persons with access are Christy Krnac, Carrie Boyert and Missy Malachin. All checks and work to be done at the meetings.

Recording Secretary-Missy Malachin-Any reports required can be e-mailed or given a hard copy at the meetings whichever is more convenient for members. Passed around the volunteer hours tally sheet for summer hours.

Corresponding Secretary-Maria Sivertson-As a group we got all the donation letters stuffed, addressed, and stamped, ready to be mailed.

Membership-Kim Tomblin-Created flyers to leave out at pediatric offices, Giant Eagle Eagle's Nest, libraries, pediatric dentist office, OB/GYN offices.

Council Delegate-Gaby Albert-No report at this time.

New Business/Committee ideas-We have a mom's night out each month, thought about having one of the dad's creating a dad's night out each month.

Meeting was adjourned at 8:42 p.m.

Missy Malachin, Recording Secretary

Minutes read and approved by:

Date: _____

Date: _____

Date: _____