

**Parma Early Childhood PTA-Parma Cluster  
September-General Board Meeting  
September 15, 2009**

The meeting was called to order at 7:42 p.m. at Shiloh Middle School.

The Pledge of Allegiance was by all in attendance.

A Quorum of at least 15 was present. 54 people were at the meeting.

The principal of Shiloh Middle School, Phyllis Spears, spoke to us on the value of importance of the school levies. There was a sign up sheet being passed around if any member would like to have a sign for their yard supporting the Parma City School levy. There will be a rally at Parmatown mall September 21. Bring your family out for support.

**Inspiration:** The inspiration was read by Lynne Morella -"Savoring" by Dr. Seuss.

**Treasurer's Report:** Balance brought forward is: \$8,068.92. There was \$522.70 of disbursement with a balance of \$7,546.22

**President's report:** President, Christy Krnac welcomed all members. Christy introduced all members of the board. Informed everyone that the meeting would be about what is planned for this year. Explained to try not to get overwhelmed for there will be a lot of information this evening. Christy discussed the membership requirements. Fundraising \$30.00, must bring a refreshment to one meeting, serve on a committee, and pay dues along with any outstanding fees. Christy asked for an inspiration chairperson, Karen Slesinger volunteered to do this position.

**Officer's Reports:**

**1st. Vice President-Lynne Morella-**There will be no program this evening, however we will play a game later in the meeting and there will be a chance to win prizes. Some upcoming programs are this: October-Lori Long will speak about balancing work, life and family, November--Vendor's night, please have anyone (member or not) who has a home-based business interested in a table please contact her. Invite your friends and family to come shop, December-Holiday Dinner, anyone with restaurant ideas please let Lynne know.

**2nd. Vice President-Carrie Baumgartner-**New fundraising ideas this year, scratch card. Scratch two circles to give small flat donation and receive sheet of coupons. Two people a day for thirteen days and card will be complete. Can share the books with other members just keep track of what amount you sold for requirement. Fall resale will be held October 10 at Valley Forge high school from 8 a.m. to 1 p.m. There will be flyers and pamphlets to help pass out, also a sign up sheet for tables and help before and after event. If you purchase a table at the resale, member cost is \$20 a table full amount goes towards requirement. Each member who purchased a table must bring a baked good for the bake sale, and vendors must donate an item to be raffled off. Wing Ding will be held at Johnny Malloy's at Parmatown Mall November 7. Tickets are \$20 each include wings, pizza, pop, beer, and well liquor. Members who sell wing ding tickets will either get \$8 or \$10 towards requirement. Our goal for the wing ding is to sell 150 tickets. Kids Stuff books will be here by next meeting, the books are instead of Entertainment books and the cost is \$25 each. Members who sell Kids Stuff books get \$12.50 towards requirement. Kim Tomblin will be in charge of the Original Works this year. Make great Christmas gifts from children's art work. If interested please take a packet and have finished product to be returned at next month's meeting so they will be finished in time for Christmas.

**3rd. Vice President-Jenn Davis-**PTA monies goes as this. Blue cards were for last year's members. If you did not receive a card please see Jenn. Must be at the meeting to use the card and receive the benefit of the cards. Red cards are for this year and they have \$20.00 on them to start with. The pink

cards are no longer able to be used. The outings this month are more expensive but they will go down in price the next month. Please let Jenn know of any suggestions and ideas, including good days and times. If unable to attend a meeting but would like to sign up for an outing please e-mail Jenn with a subject header of Outings. Jenn will send out e-mail reminders to each of the outings. The members from last year received an extra outing. The circus is free to 1 member and children. Any additional persons wanting to purchase a ticket, the cost is \$14 and is due today at this meeting. Cannot use the blue bonus cards or the red card for this year because you have already received PTA benefit for this event. The Cavs game, should know a date soon. The cost will be about \$22.00 each. Sign ups will start next meeting. Monthly parties will include games and crafts, if anyone has any they'd like to donate. The first monthly party will include food donated from Chipotle. An added event is the Disney Aristocrats at North Olmsted Performing Arts Theatre. The cost is \$6.00 for adults and \$4.00 for children. The show is October 24 at 2:00 p.m. Rockin R Ranch is \$9.00 per person. Please show up on time, everyone has to go together. If you cannot make an outing please e-mail up to an hour or more prior or call Jenn on her cell. Please let Jenn know if you're interested in joining a committee to help out on the outings, also please include best days and times to meet.

**Treasurer-Carrie Boyert**-Reimbursement now requires (2) signatures on every check. Everything will be done at the meetings. In order to receive reimbursement vouchers must be completely filled out. You will need a tax exempt form prior to purchases. Tax will not be reimbursed. Charter One does a \$20.00 bank fee for bounced checks on top of the amount. Please give all information directly to Carrie.

**Recording Secretary-Missy Malachin**-Each meeting Missy will supply a sign in sheet to mark present for meetings and also track vounteer hours. Service hours such as outings, meeting, travel etc., Legislative hours such as writing legislators, and Ways and Means hours such as anything to do with fundraising. The President needs to submit our volunteer hours at Parma Council monthly meetings. This is the way they track the eligibility of the units nonprofit status. Received three volunteers to read and approve minutes at our next meeting. The minutes will be posted on the website to view but will not have signed and approved until the next meeting.

**Corresponding Secretary-Maria Sivertson**-Maria will send out all thank you notes for donations, as well as birthday cards, sympathy, get well, etc. Please let her know if you need a note sent out.

**Membership-Kim Tomblin**-Kim welcomed all members. Encouraged new members to be assertive and get to know each other. For those who did not get or have not yet completed a photo release form please let Kim know. This allows us to use pics of your families in collateral pieces. It's never too late to join our group, we had 3-4 members join last January so please tell your friends about our group. Sign husbands and parents up for an associate member which is \$5.00. Flyers have been placed in many doctors offices such as pediatric and OB/GYN, also at Giant Eagle's Eagle Nest. People can also purchase a car magnet for advertising for \$2.00. Just between friends is a web page we can all stay connected with information instead of sending out multiple e-mails. Everything can be posted and if joined can view upcoming information and events. Some members are on already if not Kim passes out easy instructions to join. There will be prized being raffled of tonight such as shirts and door prizes for new member and (5) gift certificates for all members.

**Council Delegates-Gaby Albert, Shelly Dietz, and Aimee Simon(alternate)**-Shelly explained some upcoming events put on by Parma Council such as Family Day 9/28, Parma Back to School 9/29 at Friendly's, no coupon required but 10-15% sales will go to committee. Parma Council Unit Resource night 9/30 at Parma Senior High School from 6-8:30 p.m. Each meeting there will be a canister passed around collecting loose change for the Parma Council Scholarship fund.

#### **Standing Committee Reports:**

**Auditor-Joe Terry**-Colleen was complete with audit 8/12, there were no issues with the audit.

**Community Service Projects-Dorian Lansky**-Accepting many items through September 30th to support Rainbow Babies and Children's Hospital such as books, puzzles, playing cards, matchbox cars, dolls,

board games. Parma Family Collaborative Coat Collection (September/October) accepting donations of coats/jackets through October 10. Here is the criteria, new or gently used, any size from infant to adult, fall, winter, and raincoats are accepted, no spring coats or jackets. Also cash donations or gift cards to purchase coats are welcomed. Details to come on October collection for Domestic Violence Shelter of Cleveland and SAFE (Safety for Animals and Families in Emergencies)

**Fall Party-Sabrina McQuerry and Denise Franks**-The party may be at Hillside, no longer at Shiloh. There will be an e-mail sign up sheet soon. Party will be 10/23. Please e-mail or call if interested in being on the committee.

**Hospitality-Megan Mace**-Megan is working on the Photo Directory. You can submit a single or family picture for your photo. Possible 11/6 New Member Social. It may be at Alfonso's, details to follow soon, any suggestions welcomed.

**Historian-Christy Krnac**-Will be posting on our web page a blog of what our group has done.

**Inventory, Education, Legislation/Bylaws-Colleen Bell**-Resources regarding education check out [www.familyeducation.com](http://www.familyeducation.com) for parents and children. Includes (5) things to ensure success in school. Inventory, please add all items or e-mail Colleen with any PTA items you have. Legislation, will read all changes on the bylaws, the total revision including amendments. The bylaws must be updated every 3 years. We will vote on them at our October meeting.

**Labels/Coupons-Beth Baszuk**-Beth will collect Box Tops and coupons at each meeting. Every (5) Box Tops you bring in will get you a raffle ticket for a small prize each month. This September's prize is a lunch tote with crackers in it. If any committee is buying something and you need coupons for a specific item please let me know and I will see if I have it. I usually have 15-20 of each weekly coupons inserts. Please send me an e-mail with the subject "coupon deals" if you want to receive updates from me on good coupon deals.

**Nutrition-Carrie Burline**-Carrie will e-mail 2-3 recipes each month.

**Mom's Night Out-Aimee Simon**-9/24 Bingo at St. Anthony's, Chipotle night possible 10/30, November-wine bar, wine tasting, December, Double Shot band at Parma Tavern 12/19. Details to follow soon. Please let Aimee know of any suggestions.

**Playgroups-Christie Walkem**-Christie spoke about how important play is for children. Sign up sheets will be available please list all information to group everyone together accordingly ie.. ages, available days and times.

**President's Book/Website-Jenn Davis**-Please send Jenn any pictures from outings, parties, etc for the president's book. Jenn is updating the website to include a calendar of events, minutes from the meetings, outings, etc. Please let Jenn know if you have any ideas for improving the website.

**Refreshments-Shelly Dietz**-Every member is required to provide a refreshment at one meeting. There is a sign up book on the refreshment table.

**Sunshine-Colleen Burdine**-A \$25 gift card will be provided for any members when new babies arrive. Also, gifts for siblings and members can sign up to help cook a dinner for the family. Please sign up if you're expecting and include the due date.

**Winter Party-Kristen Sullivan and Lynne Morella**-The party will be 12/5 at Valley Forge High School from 11 a.m.-2 p.m., the theme will be Polar Express. Please sign up if you would like to be on the committee.

**New Business-Christy** asked if there are any questions on the proposed budget, and the budget was adopted in favor.

The Bylaws were read with the total revision including amendments and will be voted on at our next meeting 10/20 at Shiloh Middle School..

Meeting was adjourned at 9:23 p.m.

Missy Malachin, Recording Secretary

\*These minutes have not yet been read and approved\*